

Virginia Department of Health (VDH) - Suspected Outbreak Intake Form

Date of Call: _____

VDH Staff Member Name: _____

Callers Name: _____

****Check Box if Caller Wishes to Remain Anonymous** ☐

Callers Phone Number: (____) _____

Callers Address: _____

City: _____ **Zip Code:** _____

****Anonymous calls should be investigated****

- 1. Describe the suspected exposure (When did it occur? Where did it occur? Is the suspected outbreak affiliated with a facility and if so, list the name and type of facility? If applicable, mention all of the foods that were consumed?)**

- 2. How many persons are ill? [Determine if the extent of this illness is greater than ordinarily expected.]**

- 3. How many persons were potentially exposed?**

- 4. What are the reported symptoms of illness?**

- 5. When was the onset of illness?**

- 6. How long did the illness last?**

- 7. Are people still ill?**

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- 8. Are new people becoming ill?**
- 9. Did you visit a healthcare professional/medical facility for your illness (if yes, list name and telephone number; if no, skip to #10)?**
- 9a. Were specimens collected by a healthcare professional/medical facility (if yes, list type of specimen and laboratory results)?**
- 10. Would you be able to provide contact information (names, telephone numbers) for other people that also became ill (if suspected outbreak took place as part of event, determine if there is a lead person that may have a list of attendees and other pertinent information)?**

For suspected foodborne disease outbreaks, consider obtaining a three day food history in order to gather information on all potential relevant exposures (Enteric Case Report form may be used for to collect this information). When Shiga-toxin E. coli is the suspected organism, a seven-day food history should be obtained. If Salmonellosis is the suspected disease, the Salmonella Supplemental form should be used in addition to the Enteric Case Report form.

Communicable disease staff should report all suspected/confirmed outbreaks to your regional epidemiologist (or if not available, to the Central Office).